

LIDS – Reporting Requirements

Effective October 1, 2006, daily reporting of inmates committed and released from jails was required by statute for all jails in the Commonwealth. This change was implemented as a part of a legislative package initiated in the 2006 session of the General Assembly by the Virginia State Crime Commission regarding updates to the Virginia State Police Sex Offender and Crimes against Minors Registry. Although the information regarding the change to daily reporting was communicated in the May, 2006 newsletter, in an effort to eliminate any misunderstanding regarding the statutes, this special newsletter is being published.

While it would be preferable that **real-time** data be recorded to LIDS, we realize this is not always feasible or cost-effective (**real-time** means having the data entered or sent to LIDS as soon as the event occurs, or the data is recorded into your Jail Management System). Therefore, the Code of Virginia was amended to change the reporting requirements for LIDS from weekly to **daily** (daily input requires that data be reported each day for the preceding day's activities).

For some jails, it may not be feasible to provide adequate LIDS coverage during weekends or holidays; submitting data to LIDS on the next working day will meet the intent of the legislation to provide timely release information to the Virginia State Police, pursuant to Chapter 9 (§ 9.1-900 et seq.) of Title 9.1.

With respect to the LIDS audit function, beginning with inmates committed in April, 2007, Compensation Board LIDS auditors will review the timeliness of data reporting for compliance with the Code. This review timeframe takes into account the transition time some jails have experienced in converting their systems and methods of reporting to comply with the Code change. However, this timeframe for review does not negate the responsibility of the jail to comply with the Code change and begin reporting LIDS data daily effective October 1, 2006.

The statutes requiring Sheriffs, Regional Jail Superintendents and Jail Farms to make daily reports are included below for your information. Please ensure that all jail management and staff are aware of this requirement.

§ 53.1-121. (Effective October 1, 2006) Sheriffs to make daily reports to Compensation Board; failure to send report.

The sheriff shall report each day to the Compensation Board, giving the record of each prisoner received during the preceding day in an electronic format approved by the Compensation Board, stating whether the offense is for violation of state law or of city or town ordinance.

If any sheriff fails to send such report, the Compensation Board shall notify the sheriff of such failure. If the sheriff fails to make the report within ten days, then the Compensation Board shall cause the report to be prepared from the books of the sheriff and shall certify the cost thereof to the Comptroller. The Comptroller shall issue his warrant on the Treasurer for that amount, deducting the same from any funds that may be due the sheriff by the Commonwealth.

The computer-generated report shall be authenticated by both the chief jailer and the sheriff who shall certify the accuracy of the report. Either authenticator found guilty of willfully falsifying the information contained in such report shall be guilty of a Class 1 misdemeanor.

(Code 1950, § 53-169; 1972, c. 573; 1982, c. 636; 1983, c. 358; 1996, c. 288; 1998, cc. 204, 350; 2006, cc. 857, 914.)

§ [53.1-115.1](#). (Effective October 1, 2006) Superintendents of regional jails and regional jail-farms to make daily reports to Compensation Board.

The superintendent of every regional jail and every regional jail-farm shall report each day to the Compensation Board, giving the record of each prisoner received during the preceding day in an electronic format approved by the Compensation Board, stating whether the offense for each prisoner is for violation of state law or of a city or town ordinance. The computer-generated report shall be authenticated by both the superintendent and chairman of the regional jail-farm board. Either person who authenticates such report and willfully falsifies the information contained in such report is guilty of a Class 1 misdemeanor.

If any superintendent fails to send such report, the Compensation Board shall notify the superintendent of such failure. If the superintendent fails to make the report within ten days, then the Compensation Board shall cause the report to be prepared from the books of the superintendent and shall certify the cost thereof to the Comptroller. The Comptroller shall issue his warrant on the Treasurer for that amount, deducting the same from any funds that may be due the superintendent by the Commonwealth.

(1983, c. 358; 2000, cc. 70, 291; 2006, cc. 857, 914.)